

**COX MILL HIGH SCHOOL  
Course Waiver Form**

Student's Name: _____	ID #: _____
Student's Email: _____	Grade: _____
Course Requested: _____	_____
Course <b>Recommended</b> : _____	_____
Course Requested: _____	_____
Course <b>Recommended</b> : _____	_____

**WHAT IS THIS FORM AND WHY DO YOU NEED TO COMPLETE IT?**

This form is used when students choose to take Honors or AP (Advanced Placement) courses for which they do not yet meet recommended guideline. The purpose of the form is threefold:

1. Provide students a means for requesting courses for which they do not yet meet guidelines.
2. Disclose the challenging nature of advanced courses (Honors, AP).
3. Ensure student's and parent's awareness of risks & commitments of this choice.

**STUDENT & PARENT SIGNATURES AT THE BOTTOM INDICATES UNDERSTANDING OF THE FOLLOWING:**

- Honors & AP courses are higher-level courses in which students with a **strong academic skills** and **passion for the subject** immerse themselves in intensive, college-preparatory learning experiences.
- Honors & AP courses are more **rigorous** than their standard counterparts and demand more **time& effort**.
- AP courses are **college-level** courses that require strong **work habits, study skills & time management** in & outside of class.
- Work may include but is not limited to independent reading, writing, research and projects.
- A high level of academic integrity is expected of all students, but particularly of Honors and AP students.
- Movement into Honors & AP courses should be a step-up vs. leap-over process; students should not jump from standard to AP without having had an Honors course in preparation.
- The following guidelines are strongly recommended in determining readiness for Honors and AP courses.

**Honors Course Guidelines**

- A in standard course that precedes it.
- B in Honors course that precedes it.
- B in AP course that precedes it.

**AP Course Guidelines**

- Standard courses should be taken Honors before AP.
- A (or strong B) in Honors course that precedes it.
- B in AP course that precedes it.

<u>Student's Initials</u>	<u>Parent's Initials</u>	<u>I understand that ...</u>
_____	_____	I agree to use/provide longer periods of study time and extra tutoring.
_____	_____	I agree to proactively communicate with & seek help from the teacher.
_____	_____	I agree to monitor progress in PowerSchool on a weekly basis.
_____	_____	I agree to practice the highest level of academic integrity.
_____	_____	I understand the student will not be removed from the course once enrolled.
_____	_____	I understand this form will be retained by the school for future reference.

**STUDENT COMMITMENT**

I am requesting that I be enrolled in course(s) for which I do not meet the recommended guideline. I am making a commitment to discipline myself with good time-management, study and work habits while in the course. I will proactively participate in tutoring and keep open communication with my teacher about any questions or concerns. I understand and agree that I will not be removed from this class once enrolled.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PARENT/GUARDIAN COMMITMENT**

I am requesting that my child be enrolled in course(s) for which he/she does not meet the recommended guideline. I commit to monitor progress and ensure extra study time, resources, tutoring and other needed support. I will proactively communicate with the teacher to help ensure my child's success in the requested course(s). I understand my child will not be removed from this class once enrolled.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_