BUS DRIVER

Non Exempt

General Definition of Work
Performs semiskilled work operating a school bus, transporting students to and from school, activities or events, and related work as apparent or assigned. Work is performed under the moderate supervision of the Transportation Planner.

Education and Experience
High school diploma or GED and minimal experience with at least 6 months of driving experience as a licensed operator of a motor vehicle, or equivalent combination of education and experience.

Salary
Pay Grade 51

Reports to
Principal/Transportation Planner

Essential Functions

- Performs pre- and post-trip school bus inspection; reports operating and equipment deficiencies.
- Transports students to and from school, along with other activities and events.
- Cleans bus inside and out including washing, sweeping, emptying trash, etc.
- Fuels bus as needed.
- Obey traffic laws and observes safety regulations for school bus operations.
- Ensures passenger safety; maintains discipline on bus; completes disciplinary forms as needed.
- Conducts periodic emergency evacuation drills.
- Records mileage; maintains records and reports.
- Performs related work as required.

Knowledge, Skills and Abilities

- General knowledge of operating a school bus; general knowledge of the geography of the District and the location of streets; skill in the safe operation of a school bus.
- Ability to read and write.
- Ability to detect malfunctioning equipment.
- Ability to assist children using patience and understanding.
- Ability to establish and maintain effective working relationships with school officials, associates, students, parents and the general public.
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Physical Requirements

- This work requires the occasional exertion of up to 10 pounds of force.
- Work regularly requires sitting, speaking or hearing, using hands to finger, handle or feel and repetitive motions and occasionally requires standing, walking, stooping, kneeling, crouching or crawling, reaching with hands and arms, pushing or pulling and lifting.
- Work has standard vision requirements; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels.
- Work requires visual inspection involving small defects and/or small parts, operating machines, operating motor vehicles or equipment and observing general surroundings and activities.
- Work regularly requires working near moving mechanical parts, exposure to outdoor weather conditions and exposure to vibration and occasionally requires exposure to fumes or airborne particles, exposure to toxic or caustic chemicals and exposure to bloodborne pathogens and may be required to wear specialized personal protective equipment.
- Work is generally in a moderately noisy location (e.g. business office, light traffic).

Special Requirements

- Must be 18 years of age.
- Applicable training will be provided.
- Valid commercial driver's license with passenger and bus endorsement in the State of North Carolina.
- Must hold Commercial Driver’s License with P and S Endorsement.

Disclaimer
The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees to this job.