

2021 – 2022 School Year

Accounting I & II (Honors), Principles of Business and Finance,

Mr. Borders, CPA

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We will work together this semester to enhance our learning in the virtual classroom. In order for students to be successful this school year, we must adhere to the Parent Information and Student Code of Conduct Handbook and a few highlighted procedures and expectations noted below:

Procedures and Expectations:

- Check Canvas for instructions, lessons, and assignments.
- Check your student email for additional information.
- LATE WORK POLICY: Late assignments, for partial credit, will be accepted for up to two weeks after the due date. (This is policy is flexible during plans B and C.)
- Files, data, work should be saved frequently.
- Use the Times New Roman, 12 size font when writing essays.
- Do not commit academic fraud.
- Sign up for Remind (This is required.):
 - 1st Planning
 - 2nd Block Accounting I: @3k6b83b
 - 3rd Block Principles of Business and Finance: @2h6ffe
 - 4th Block Accounting I: @ a9k32gh
- Check back for updates!

Course Descriptions:

Accounting I

This course is designed to help students understand the basic principles of the accounting cycle. Emphasis is placed on the analysis and recording of business transactions, preparation, and interpretation of financial statements, accounting systems, banking and payroll activities, basic types of business ownership, and an accounting career orientation.

- 1.00 Understand the purpose and tools of accounting.
- 2.00 Understand accounting professionalism.
- 3.00 Understand fundamental accounting concepts.
- 4.00 Apply accounting procedures for journal entries.
- 5.00 Apply accounting procedures to perform banking and payroll activities.
- 6.00 Apply accounting procedures to perform specialized accounting activities.

Accounting II (Honors)

This course is designed to provide students with an opportunity to develop in-depth knowledge of accounting procedures and techniques utilized in solving business problems and making financial decisions. Emphasis includes departmental accounting, corporate accounting, cost accounting, and inventory control systems, managerial accounting and budgeting, and further enhancement of accounting skills.

- 1.00 Apply accounting procedures for departmentalized business.
- 2.00 Apply inventory costing methods and specialized adjusting entries.
- 3.00 Apply accounting procedures for a corporation.
- 4.00 Analyze financial data to make managerial decisions.
- 5.00 Apply concepts for cost accounting procedures.
- 6.00 Analyze financial statements for auditing purposes.

Principals of Business and Finance

This course introduces students to topics related to business, finance, management, and marketing to cover business in the global economy, functions of business organization and management, marketing basics, and significance of business financial and risk management.

- 1.0 Understand communication skills and customer relations.
- 2.0 Understand information management.
- 3.0 Understand professional development.
- 4.0 Understand business operation management.
- 5.0 Understand economics.
- 6.0 Understand financial analysis.
- 7.0 Understand marketing and business management.

Grades will be distributed among the following categories:

- Daily Activities 18.75%
- Individual & Team Projects 18.75%
- Essays 18.75%
- Quizzes & Tests 18.75%
- CTE Final Exam 25%