

KIDS:PLUS Plan C: Operational Information for Families

We will continue to follow all of our usual [licensing requirements](#) in addition to the guidance from the NC DHHS and the Cabarrus Health Alliance:

- [Child Care Strong NC Public Health Toolkit](#)
- [Strong Schools NC Public Health Toolkit](#)

Our Family Handbook is revised to reflect new policies and procedures, but below you will find a summary of what you can expect in our centers at this time.

Drop Off/Arrival Procedures

- Prior to arriving at our center, you will be asked to screen your child(ren) for symptoms of COVID-19 and to keep the child(ren) home if they show any signs of illness.
- Following the requirements of CCS and recommendation from DHHS, all children and staff will wear a face covering.
- We will have signage posted:
 - reminding people of the 3 Ws (wear a cloth face covering, wait 6 feet when feasible, wash hands frequently), and
 - reminding of our policy for entry and information for those at high-risk.
- Upon arrival at the center, you will be asked to maintain appropriate social distancing from others as you wait to sign your child(ren) in.
- The sign in table will be placed outdoors, when/where feasible. Please bring your own pen to use.
- A staff member will greet you and conduct a temperature check (using a touchless thermometer) and review the health screening with your child(ren).
- Everyone will be required to wash their hands upon arrival.
- If you need to discuss something with a staff member, we ask that you do so over the phone, whenever feasible.

Monitoring for Symptoms

- Screening for symptoms will be conducted upon arrival and throughout the day for both children and staff.
- If a child develops symptoms during the day, they will be placed in an isolated area, under the supervision of a staff member, and will be expected to return home immediately.
- If a staff member develops symptoms during the day, they will notify their supervisor, remain isolated, and return home.
- No one that has tested positive for COVID-19 or is showing symptoms of COVID-19 will be permitted to be at the facility.
- No one that has recently had close contact with a person who has symptoms of COVID-19 or has been diagnosed with COVID-19 will be permitted to be at the facility.
- We will work closely with the Cabarrus Health Alliance regarding reporting illness, protocols for cleaning, exposures, contact tracing, and follow up measures,

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including closures, notifications to parents and staff, and expectations regarding returning to child care after exposure or diagnosis.

Preventing the Spread

Limiting Visitors

- Only children and child-care providers will be permitted in our areas; if you need an exception to be made, please contact your site director.
- You will be required to follow all policies and procedures, including face covering and screening procedures.

Groups

- Ratios will be reduced to 1:10.
- Children will be placed in groups and will remain with their group for the duration of the day.
- Groups leaders will be assigned the same group each day.
- Groups will have assigned space for use only by them. Groups will not share space or materials.
- Groups will not congregate or intermingle at any time throughout the day.

Center Layout, Schedules, Materials and Cleaning

- Know your Ws signage will be posted throughout the building.
- Our center areas will be set up to allow for each group to have a separate space, with separate activities/materials.
- Certain activities/materials will be prohibited (such as water and sensory bins, playdough, soft toys/materials that are not easily cleaned).
- Each group will have designated bins for materials that have been handled, so that they can be sanitized before being used by another child.
- Children will be taught and reminded proper hygiene and physical distancing practices.
- We will continue to incorporate frequent handwashing and sanitation breaks throughout the day.
- Groups will be encouraged to increase their outdoor times and to schedule and allow for frequent breaks to get fresh air.
- For meals, children will remain with their group, in their group area. Children will all face one direction and be spaced out (rather than side by side).
- Playgrounds will be sanitized prior to first use and after each subsequent use.
- Bathrooms and sinks will be sanitized regularly throughout the day.
- High touch surfaces will be sanitized regularly throughout the day.
- Materials will be sanitized regularly throughout the day.
- All areas will be “deep cleaned” at the end of the day.

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Daily Activities/Expectations

- We must continue to follow all NC child-care rules, including types of activities provided, daily.
- Those activities include: center opportunities (building/construction, dramatic play, arts & crafts, language/reading/writing, science/math), gross motor activities, outdoor activities
- Children will be provided with a *minimum* of 60 minutes of outdoor time, daily.

Remote Learning Support

- KIDS:PLUS staff will work closely with the school regarding daily schedules to incorporate and encourage participating in the synchronous learning opportunities.
- Parents should provide KIDS:PLUS with a detailed schedule, including times for small group sessions, name of teacher, school information, etc.
- Parents should work with their children to familiarize themselves with the log in procedures.
- Parents may want to provide the KIDS:PLUS staff with the child's log in information in case the child forgets.
- KIDS:PLUS will provide children with the time, space, and accessibility for their remote learning.
- Children must bring their CCS issued device. *KIDS:PLUS is not responsible for any lost or damaged belongings, including district issued devices.*
- Children must bring their own headphones.
- Parents should ensure that the device is fully charged each morning (bring the adapter cord, just in case).
- KIDS:PLUS will support children in their academics, as reasonably able.
- KIDS:PLUS staff are not certified educators cannot replace the role of the classroom teacher, but rather will serve as support guides.
- KIDS:PLUS will not be able to provide 1:1 assistance.

Pick up/ Sign Out Procedures

- All families must adhere to the state law regarding face coverings and social distancing, even when waiting to pick up your children. If you prefer to wait in your car, you may text or call a staff member for assistance.
- Revisions to this process may be made to better serve you. Any revisions will be communicated in advance by the site director(s) at your location.
- A staff member will assist your child(ren) in packing up to go home. All personal belongings must return home with the child, daily.
- A staff member will either bring your child out to you, along with the sign out sheet, OR they will notify you to come collect your child and sign them out. Please remember to bring your own pen.
- If you have any questions or need to have a discussion with a staff member, we request that this take place over the phone, whenever possible.