

CCS One to One Initiative- Chromebook Guidelines for Use

Cabarrus County Schools encourages you to use this device to its fullest potential. We want you to treat this device as if it were yours until you return the Chromebook to CCS at the end of the school year. We also need to remind you of certain guidelines we expect you to follow when using the Chromebook and to review the Student Acceptable Use (AUP) Policy

DO:	DO NOT:
<ul style="list-style-type: none"> ▪ Bring your Chromebook to school and class fully charged. ▪ Use your Chromebook to take notes in class. ▪ Use your Chromebook to keep your school work organized. ▪ Use your Chromebook to schedule appointments and establish reminders. ▪ Use your Chromebook to organize your ideas, thoughts, and goals. ▪ Use your Chromebook to create documents, presentations, and artwork related to school. ▪ Use your Chromebook to collaborate with your peers on school work. ▪ Use your Chromebook to communicate with your teachers about school-related work. ▪ Use your Chromebook to perform research as instructed by your teachers. ▪ Learn all the tips and tricks that you can about your Chromebook to help you be more productive. ▪ Keep your Chromebook clean. A quick wipe of the screen and keyboard improve usability of the Chromebook. ▪ When carrying in a backpack, always place your Chromebook in the most padded section. Make sure your Chromebook does not make contact with the bottom of the backpack without padding. Avoid placing sharp objects in the same pocket of your backpack and avoid throwing your backpack or leaving it in places where it can be accidentally damaged. 	<ul style="list-style-type: none"> ▪ Do NOT use your Chromebook for online gaming. ▪ Do NOT use your Chromebook for cheating on tests or homework. ▪ Do NOT use your Chromebook to harass, bully, or intimidate anyone. ▪ Do NOT use your Chromebook to avoid face-to-face communication. ▪ Do NOT use your Chromebook to access inappropriate material. ▪ Never Loan your Chromebook to anyone. ▪ Never leave your Chromebook unattended, in an unsecured or unsupervised location. ▪ Do NOT share your Username or Password to anyone other than your parents or a legal guardian. ▪ Do NOT use the Chromebook to attack or hack the school's network or any other network you connect to. ▪ Do NOT use your Chromebook to do anything illegal or that violates the district's Student Acceptable Use Policy (AUP). ▪ Do NOT attempt to reset/wipe your Chromebook to factory defaults. ▪ Never take your Chromebook to a third-party computer company for service or repair. ▪ Do NOT throw, bang, or mistreat your Chromebook. ▪ Never lift your Chromebook by the screen or carry with the screen open. ▪ Chromebook screens are sensitive Do NOT place heavy objects on them in either open or closed positions.

