

## Comprehensive Progress Report

### Mission:

“Mavericks take CARE of Mavericks”

Contribute to a culture of care

Achieve your potential

Respect yourself and others

Engage yourself in this school

Hickory Ridge Middle School produces successful students ready to analyze information and solve problems in high school and the global marketplace in which they will live and compete.

All members of the school community engage in healthy relationships that demonstrate value, respect, kindness and tolerance.

School leadership sets high standards and expectations through data-driven goals that challenge and inspire all toward excellence within an environment where all are accountable.

### Vision:

School staff works collaboratively to continuously improve instruction as well as address students' intellectual, social, emotional, and physical needs in a developmentally-appropriate manner.

An alliance is forged that supports both teachers and parents in the development of our students' growth and independence.

Students accept responsibility for their own learning and prepare themselves to become life-long learners

### Goals:

A3.03: The principal compiles reports from classroom observations, showing aggregate areas of strength and areas that need improvement without revealing the identity of individual teachers.

A4.01: The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.

E1.06: The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).

! = Past Due Objectives

KEY = Key Indicator

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Data analysis and instructional planning			
	A3.03	The principal compiles reports from classroom observations, showing aggregate areas of strength and areas that need improvement without revealing the identity of individual teachers.(5112)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Instructional excellence is a priority at Hickory Ridge Middle. PLC's are required to complete one common formative assessment per unit, but the administration is not currently involved in the disaggregation of that data. Walk-throughs are limited and the administration is not actively involved in sharing the data that are gleaned from classroom visits.	Limited Development 08/18/2019		
<i>How it will look when fully met:</i>		The administration will be in every classroom on a regularly scheduled basis.  Data from walkthroughs will be used quarterly to generalize and lead conversations regarding excellence in instruction.		Courtney Smith	05/29/2020
<i>Actions</i>			<b>2 of 8 (25%)</b>		
	8/28/19	Develop a schedule for administrators to follow for regularly completing walkthroughs	Complete 09/04/2019	Bill Shapcott	09/16/2019
<i>Notes:</i>					
	8/28/19	Refine walkthrough instrument based on 1) school and district goals and 2) ease of data use by/reporting to teachers	Complete 09/05/2019	Tim Taylor	09/16/2019
<i>Notes:</i>					
	9/9/19	Update instrument to include option to provide teachers individual feedback		Tim Taylor	10/01/2019
<i>Notes:</i>					
	9/9/19	Administrators will share walkthrough tool with staff and will provide an electronic copy and detailed explanation of the purposes and general goals of a walkthrough tool in a school building.		Courtney Smith	10/15/2019

<i>Notes:</i>			
8/28/19	Analyze quarterly classroom walkthrough data in PLCs and in grade level meetings; develop schoolwide and population-specific goals		Courtney Smith 11/01/2019
<i>Notes:</i>			
8/28/19	Share quarterly classroom walkthrough data and goals with staff		Tim Taylor 11/07/2019
<i>Notes:</i>			
8/28/19	Analyze trends, strengths, areas of growth, and future targets reflected in classroom walkthrough data		Tim Taylor 05/29/2020
<i>Notes:</i>			
8/28/19	Survey teachers on instructional, data, and PLC needs		Tim Taylor 05/29/2020
<i>Notes:</i>			

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Student support services			
KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		HiRMS currently utilizes an intervention/enrichment block called MAV Time at the end of the day. Additionally, there is an MTSS framework in place that needs to be refined. Teams are not yet grouping students based on skills/standards in order to intervene, remediate, or enrich.	Limited Development 08/18/2019		
<i>How it will look when fully met:</i>		<p>By June 2020, teachers will use standards to discover students that need remediation or interventions, and what their student's learning gaps are.</p> <p>Teachers will learn how to efficiently progress monitor to document progress.</p> <p>MAV Time will be utilized with a flexible schedule to meet students' needs.</p> <p>The MTSS process will be a clear framework that teachers are able to utilize in order to help their students receive academic and behavioral assistance as needed.</p>		Courtney Smith	05/29/2020
<b>Actions</b>			<b>1 of 6 (17%)</b>		
	8/28/19	Create a schedule for administrators to regularly attend PLC meetings, including having backup admin in case of absence	Complete 08/23/2019	Tim Taylor	08/23/2019
<i>Notes:</i>					
	8/28/19	Administrator present in each PLC meeting on a regular basis and participating as a resource on best practices in instruction and data analysis/application		Tim Taylor, William Shapcott, Courtney Smith	10/04/2019
<i>Notes:</i>					
	8/28/19	Counselors and MTSS team will develop a scaffolded rollout plan of defining indicators and interventions to be used for students at each of the levels of MTSS		Glinda Meadows	11/08/2019
<i>Notes:</i>					
	8/28/19	Data-supported remediation/enrichment and targeted instruction occurring during MavTime block within a fixed schedule		Tim Taylor	12/19/2019

<i>Notes:</i>				
8/28/19	Identify at least one PLC per grade level to pilot flexible grouping and instruction during MavTime in second semester		Tim Taylor, Courtney Smith, Bill Shapcott	02/02/2020
<i>Notes:</i>				
8/28/19	For each unit, teachers and administrators in PLCs will create a standards-based common formative assessment, analyze its data, formulate a remediation/enrichment plan, and reflect on the process as a group.		Tim Taylor	05/29/2020
<i>Notes:</i>				

<b>Core Function:</b>	<b>Dimension E - Families and Community</b>
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<b>Effective Practice:</b>	<b>Family Engagement</b>
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KEY	E1.06	The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		<p>There is a Sunday call that goes home to parents.</p> <p>A Facebook page and Twitter account that is irregularly used.</p> <p>The school website is up to date.</p> <p>Parent events are publicized.</p>	Limited Development 08/18/2019		
<i>How it will look when fully met:</i>		<p>Weekly information from administrators.</p> <p>Teachers and staff will explore ways to include parents and community in school activities.</p> <p>Intentional, positive contact with parents.</p> <p>Two-way, candid conversations with parents regarding behavior are held when needed.</p>		Laura Castrodale Warr	05/29/2020
<b>Actions</b>			<b>1 of 6 (17%)</b>		
8/28/19		Create and share with teachers 1) methods for making positive contact with parents and 2) options for documentation of positive contact/behavior-focused contact	Complete 09/04/2019	Bill Shapcott	09/05/2019

*Notes:*

8/28/19	Teams and/or grade levels will explore possible opportunities for continued parent involvement inside and outside of the school day		Nicky Locklear, Leah Cottrell, Steve Platt	09/26/2019
	<i>Notes:</i>			
8/28/19	Technology Facilitator will update photos/information on school homepage and check homepage content for currency		Darren Nicholls	10/04/2019
	<i>Notes:</i>			
8/28/19	Technology Facilitator and/or admin will post to school social media accounts 1) upcoming events 2) important information and/or 3) photos/updates of instructional activities around the school		Darren Nicholls	10/04/2019
	<i>Notes:</i>			
8/28/19	Curriculum Night information and displays clearly communicate the direction and purpose of units of study and provide parents with ways to stay updated on curriculum pacing throughout the year.		Bill Shapcott	10/09/2019
	<i>Notes:</i>			
8/28/19	Admin will record and schedule a weekly informational ConnectEd call		Tim Taylor	05/29/2020
	<i>Notes:</i>			