

Cabarrus County Schools / RCCC Career and College Promise (CCP) User Agreement

Complete this form if you selected one or more 'CCP Placeholders' during registration. Submitting this completed form lets HRHS counselors know you are interested in this option.

Student Name: _____

Rising grade level: _____

North Carolina high school juniors and seniors who have a good academic record can get started on their two-year or four-year college coursework while still in high school. Successfully completed courses count as high school AND general college credits (NOT college major credits). The grade(s) earned will appear on both the high school and college transcript. Tuition is free, but some fees may apply.

Some courses are taught in an online format. These can be taken at HRHS in a computer lab (when in-person restrictions are lifted) or off-campus using your own reliable wi-fi and laptop. Some courses are held on a Rowan Cabarrus Community College campus (when in-person restrictions are lifted). In this case, students supply their own transportation and must plan for travel time in their schedule.

Step #1: Select a Pathway. Plan carefully for classes you plan to take next semester and beyond through CCP because it is difficult to change pathways later. For more information, visit www.rccc.edu/ccp.

- Pathway in Arts:** allows you to take a **maximum** of 2 English, 3 Fine Arts/Humanities, 3 Social Sciences, 1 Math, and 1 Natural Science course. This is the only pathway that allows you to take American History 1 and 2 through CCP.
- Pathway in Science:** allows you to take a **maximum** of 2 English, 2 Fine Arts/Humanities, 2 Social Sciences, 2 Math, and 2 Natural Sciences courses.
- Pathway in Pre-Health:** (Pre-Nursing path, Pre-Radiography path, Pre-Occupational Assistant path, Pre-Physical Therapy Assistant path, Nurse Aide Certificate path).
- Pathway in CTE:** examples of CTE classes include air conditioning, heating and refrigeration, cosmetology, construction management, welding, electrical systems technology etc.
- Pathway in Engineering:** allows you to take a **maximum** of 2 English, 3 Humanities/Fine Arts/Communications, 1 Social/Behavioral Sciences, 2 Math, 1 Natural Sciences

Step #2: Choose the classes you believe you are prepared to do well in at the college level within the pathway you chose. For help making these choices, visit www.rccc.edu/ccp. Fall, Spring or Summer (between 11th and 12th grades) classes are available. (For summer classes, book costs and fees are charged to the student). Think about how many college-level classes you are prepared to do well in. Consider that the college calendar and the high school calendar do not match exactly. You will have to start your CCP classes earlier and may have assignments due during Spring Break for example. The HRHS School Counselors advise all students to start with one class to be sure you are prepared for college level assignments.

Step #3: HRHS School Counselors will invite you to attend a meeting. During this meeting, we will help you apply to RCCC and ask you to tell us your class choices. You will need to know which pathway and which classes you intend to take at this time. Please be prepared for the meeting by carefully completing steps 1 and 2.

Student's Name: _____

Rising grade level: _____

INSTRUCTIONS: Carefully read and consider the following commitments. All participating students & their parents/guardians must sign this before participating in CCP (Career & College Promise) courses.

By signing below, I accept the following terms:

- TIME:** I will spend at least twelve (12) hours a week working on the CCP assigned modules until all course requirements are completed. More time each day may be needed if I am not making good progress
- ENROLLMENT:** I will be dropped from the course if I fail to log on during the first 10 days and/or my name appears on the CCP *Inactive Reports*, and this will result in the grade of **WF (Withdraw Failing)** on my high school transcript. Even if RCCC allows me to drop a course without penalty, a grade of WF will appear on my high school transcript.
- INSTRUCTOR:** I will email or call the assigned CCP teacher if I have questions or need help; my high school will not be able to provide assistance or support with course content. **My high school will not be able to administer CCP exams.**
- PROGRAM:** I have read, understand, and will obey all rules and policies set forth for participation in the CCP programs.
- GRADING:** I will earn the grade as determined by CCP. I understand that all grades in online courses will be recorded on my high school transcript and will be factored in my GPA/Class Rank calculation. I understand that a failing grade/drop in GPA will negatively affect my chances of financial aid in college. **Failing this course will impact my high school GPA, my permanent college transcript and could impact my future athletic eligibility and/or financial aid.**
- INTEGRITY:** I will do all work myself. Allowing another student to perform work for courses for which I am registered is cheating and a violation of the Student Code of Conduct. Such actions will result in a grade of "F" for the course as well as disciplinary consequences.
- Dropping a Class:** I will receive a grade of "F" for any course I do not complete, or a grade of "WF" (withdraw failing) if I **drop outside of my high school's schedule-change process & timeline.** Even if the college allows me to drop a course without penalty, a grade of WF will appear on my high school transcript.
- BOOKS/MATERIALS:** I will check with my Distance Learning Advisor (DLA), regarding required books and material. I understand that if CCS does not own the material/books needed for my CCP course, I must seek **pre-approval** to purchase them and will keep the receipt to submit for later reimbursement upon completion of the course. I will be reimbursed for books/materials up to a maximum of \$50.00 total and only if they are returned in good condition. I understand the student is responsible for reimbursement to HRHS, if books/materials are lost or damaged. Books and fees for summer classes are the student's responsibility.

Guidelines for students taking an online course on HRHS' campus (when in-person restrictions are lifted):

- Report to the Digital Learning Lab, room 824, NOT the media center. **Students found in the media center during their online course will receive disciplinary action.**
- There will be a HRHS teacher in room 824 to help you with technology issues, but not course content.
- Attendance will be taken each day.

Guidelines for students taking on online course off HRHS's campus: report to room 824 on the first day of the semester to tell us that you will not be on campus for your online class period. We will update your schedule to 'Off Campus' for that period.

- If you are taking an online class off campus, you must have transportation **EVERY DAY** and exit campus before the tardy bell rings for that period.
- To take your course off campus, you must not have any other classes scheduled after your online course (you may not leave campus and come back). We cannot guarantee that CCP classes will land in your schedule in 1st or 4th period because it has to fit in with seated classes. We will make every effort to accommodate your requests.

I understand and agree with the above guidelines.

Student Signature

Date

Parent Signature

Date

Student' Email Address (print legibly please)

Home Phone Number /Cell Phone Number