

RCCC Career and College Promise Instructions
Fall 2020
West Cabarrus High School

Step 1: Complete the “Student Agreement Form” linked on the RCC-CCP webpage: [RCC High School Program Page](#)

Step 2: Click on “Registration” found on the RCC-CCP webpage. [RCC High School Program Page](#)

Step 3: Enter your full name and date of birth as show on the picture below

Step 4: Use the drop down menu to select High School name. **Click on school not shown. This will allow you to type in “West Cabarrus High School” please do not abbreviate name of the school.**

Step 5: Please review the course name instructions highlighted in the picture. You may also reference the [Course Catalog](#). Also refer to the email from me with your course number.

Step 6: Click “add” to add the FALL 2020 course(s) that you would like to take. Use the drop-down menus and type or enter your course information.

Step 7: When you have entered all of your desired FALL 2020 courses click “submit”. A box will appear confirming your submission.

CCP Course Registration Form

Student Profile

Student ID: Date of Birth:

First Name: Middle Initial: Last Name:

High School: (Dropdown menu open showing: Northwest Cabarrus High School, Performance Learning Center, Salisbury High School, South Rowan High School, West Rowan High School, Homeschool, Not on list)

Section = 001

I prefer to take the course in.

Term: Course Prefix: Course Number: Course Section: Instruction Method: Course Action:

Notes:

Use this section to provide any important notes or details that will be helpful during the registration process:

CCP Course Registration Form

Student Profile

Student ID: Date of Birth:

First Name: Middle Initial: Last Name:

High School: (Dropdown menu open showing: Enter your high school: West Cabarrus High School)

Understanding Course Names

When looking at courses, you will see a combination of characters and numbers that identify the course. For example ENG-111-001
Course Prefix = ENG Course Number = 111
Instruction Method - refers to whether or not you want to take the class in person or online. Course Section = 001
Course Block - if you choose to take the class in person, and do not provide a specific section number, please provide the block you prefer to take the course in.

Term: Course Prefix: Course Number: Course Section: Instruction Method: Course Action:

Notes:

Use this section to provide any important notes or details that will be helpful during the registration process:

